

COTTON MADE IN AFRICA (CmiA)

Registration Guidelines for fabric traders/dye houses

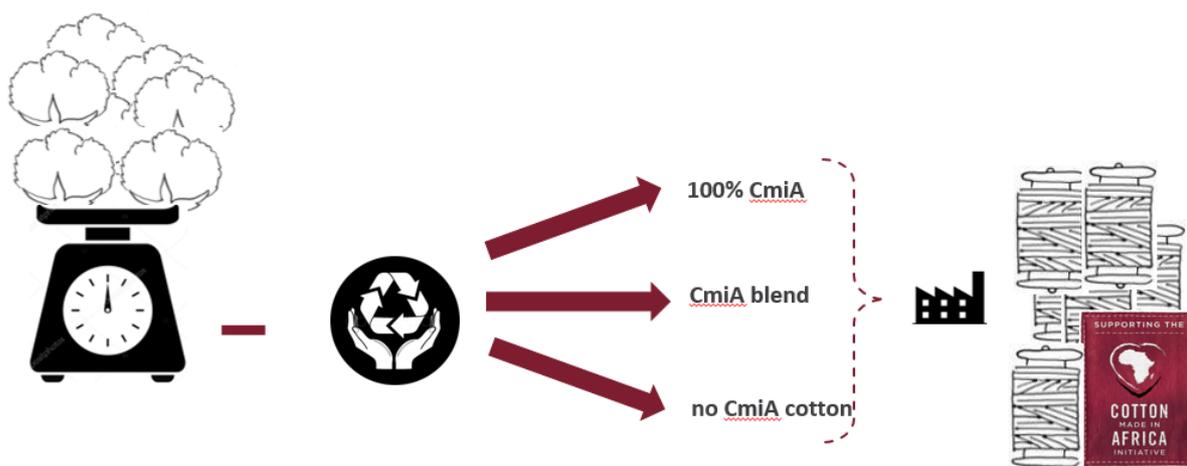
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The Registration Guidelines provided by the CmiA office are the framework document for fabric traders or dye houses which want to implement the sustainable cotton standard Cotton made in Africa into their existing production lines.

I. CmiA Implementation systems

The Cotton made in Africa standard can be implemented on spinning mill level with two systems – CmiA Mass Balance System (MB) or CmiA Hard Identity Preserved System (HIP)¹.

Most of the CmiA retail partners are producing according to the **CmiA Mass Balance (MB) system**. That means the CmiA cotton may be used in the normal production line of the spinning mill and does not have to be treated separately. CmiA MB yarns can be produced using any cotton available; the CmiA cotton does not have to be physically included in the yarn.



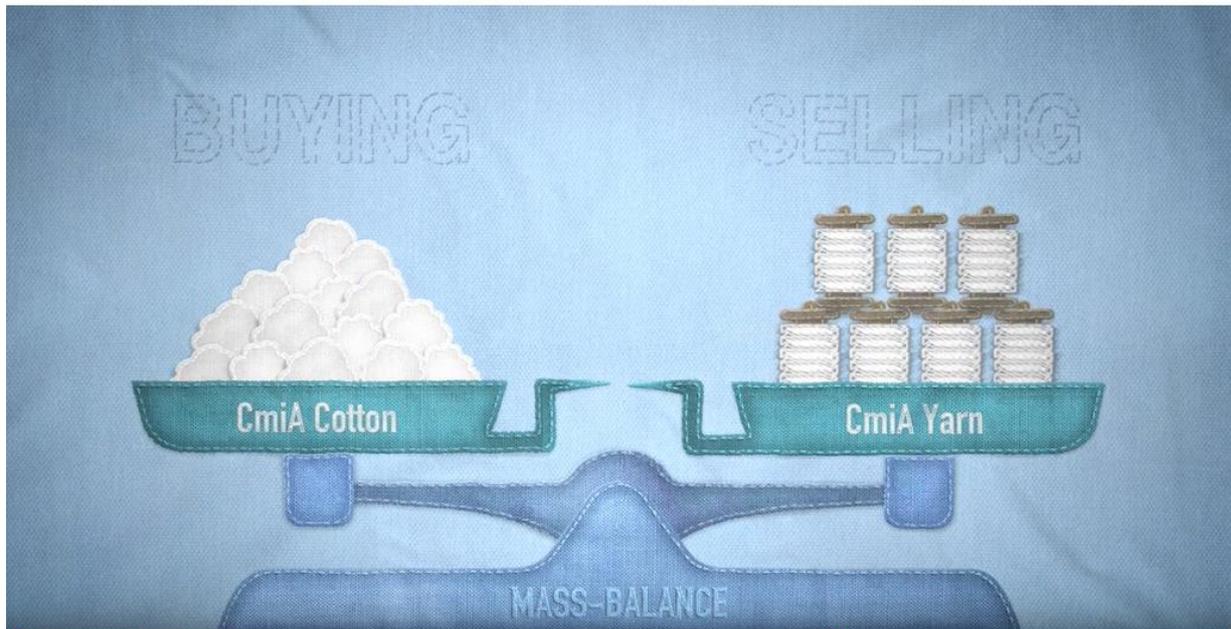
As CmiA is NOT an ingredient standard, CmiA MB yarns can be produced by:

- using 100% CmiA cotton OR
- blending CmiA cotton with any other conventional cotton OR
- using 100% any other conventional cotton

Meanwhile the spinning mill is only allowed to produce as much CmiA MB yarns as they have purchased CmiA cotton before (minus an average wastage which occurs during production from lint to yarn). The cotton yarn amount declared as CmiA MB yarn will be deducted from the quantity of CmiA cotton the spinning mill have purchased before.

We are controlling the CmiA cotton balance virtually only, not in the product.

¹ Additional information is outlined in the CmiA Chain of Custody Guideline.



A short explanation how CmiA is working you can find here:

<https://www.youtube.com/watch?v=UF3vop5dxbA&t>

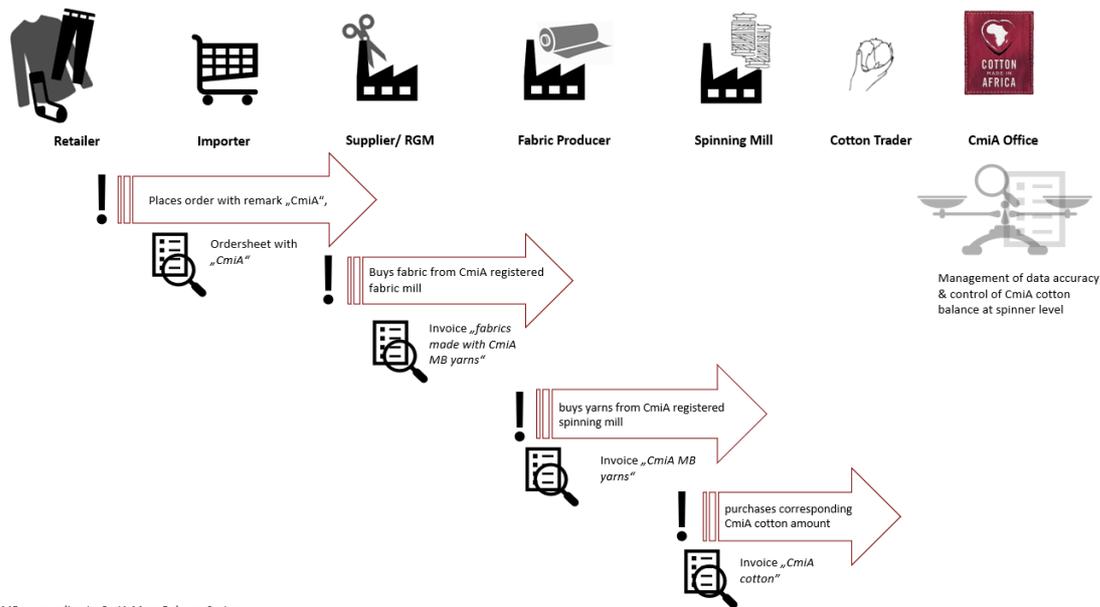
Therefore, the CmiA Mass Balance System makes it quite easy for spinning mills to implement CmiA in their production and fulfil sustainable requirements by retailer's suppliers. Also, on further productions levels the implementation and the offer of CmiA products (yarns, fabrics, garments) is easy to realize.

If one customer should request the yarn production according to the **Hard Identity Preserved (HIP) system**, the spinning mills and later production units must follow the Chain of Custody Guideline and fulfill different requirements. For more information, please contact the CmiA office.

II. Implementation requirements

To ensure a smooth and easy implementation of CmiA and transparency throughout the entire supply chain **all direct production partners should be informed that it is a CmiA order** and for which final client (Retailer/ brand) the production will be used.²

A remark on “CmiA” (e.g. “CmiA yarns/fabrics”, “produced according to CmiA MB system” etc.) should be placed on all documents (order, contracts, invoices...).



III. How to get registered with CmiA as a fabric trader/dye house

If your client, the garment producer/supplier is asking for CmiA fabrics the following steps are necessary:

1. Get registered with CmiA by filling out the registration template and paying the **annual membership fee of EUR 500.**

Please provide some more helpful information about what kind of products the company is selling. Also, a representative responsible for the implementation of CmiA and for ensuring the requirements should be designated.

When receiving the payment, the company receives a CmiA membership number valid for one year and will be listed as a CmiA supplier on our website.

2. Buy CmiA fabrics from one of our CmiA registered fabric producers.

Updated list can be always find here or in our CmiA App: <https://cottonmadeinafrica.org/wp-content/uploads/Spinning-Mills-Fabric-Producers-CmiA.xlsx>

² Intermediate levels like Yarn/Fabric Trader or Dye Houses are not yet included in this workflow scheme but all requirements apply to them as well.

At purchase please inform the fabric producer that it is a CmiA production. Therefore, there should be remarks of “CmiA fabrics” or “produced according to CmiA Mass Balance system” on contract/invoice.

Please check regularly online if the fabric producer still got a valid certificate!

Fabric producers are requested to NOT ask for any upcharges on CmiA fabrics!

3. Regularly provide **information about CmiA fabric purchases and fabric sales** in the CmiA Tracking System SCOT.³

Log in credentials and User Manual will be provided after successful registration with CmiA.

4. Additional requirements

CmiA is firstly implemented at spinning mill level but also all other production units are important partners in our CmiA network.

- The quality of the yarns used for the fabrics is not influenced by CmiA. The quality requirements are requested by the customers. CmiA is NOT a quality, any cotton can be used to produce CmiA Mass Balance yarns, so no quality limit for the production takes place.
- As the African CmiA cotton can be totally integrated to the normal production lines there should be **no upcharges** on CmiA yarns or CmiA fabrics.

IV. Reporting requirements & SCOT Tracking System

- The fabric trader/dye house is **not allowed to sell more CmiA fabrics than CmiA fabrics have been purchased** before.
- **All CmiA transactions must be reported** regularly into the SCOT system, **latest 30 days after contract date**.
- Please report correct transaction information to SCOT to avoid correcting any information later. Once entered to the system, we will count them as valid.

VI. Sanctions

CmiA will be able to cancel the CmiA registration in case of:

- transactions in SCOT are not done on a regular and valid base
- fabrics are not purchased from CmiA registered fabric producers

Companies without a CmiA registration will be deleted from the supplier list and relevant suppliers and retailers will be informed.

³ As intermediate levels are not yet included in current SCOT 1.0 reporting will be handled individually. After successful CmiA registration please check with the CmiA office.

VI. Re-Registration

The CmiA registration expires regularly after one year; the expiry date can be found and checked on the company list. To re-register, the company must contact the CmiA office in due time.

To receive a new membership number following requirements must be fulfilled:

- CmiA transactions are updated regularly in SCOT
- Annual membership fee is paid

If you have any questions, please contact:

supplychain@abt-foundation.org

Related documents:

- Chain of Custody Guideline
- Code of Conduct
- SCOT User Manual (will be provided during SCOT registration)

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